



the GARDENS
at kennesaw mountain

Thank you for considering The Gardens at Kennesaw Mountain

The Gardens is located on four secluded acres across from Kennesaw Mountain National Battlefield Park. Our many unique spaces are ideal to create the perfect setting for your wedding. The Gardens is easily accessible to the accommodations on Barrett Parkway and the Historic Marietta Square.



*Naturally
Elegant*

Signature Wedding Package Overview

Package includes 6½ hour of exclusive usage of The Gardens at Kennesaw Mountain. Please see below for the time breakdown:

- **Event Set Up:** 2 hours
- **Event Time:** 30 minutes – *Ceremony*
30 minutes – *Pre-reception cocktail*
3 hours – *Reception*
- **Event Breakdown:** 30 minutes

Wedding Ceremony Include:

- White resin padded chairs
- 1 hour rehearsal time the day before the event
- Bride and Groom's changing room
- Light hors d'oeuvre and refreshments provided

Wedding Reception Include:

- Passed hors d' oeuvres
- Decorated buffet table
- Mr. and Mrs. first "To Go" box
- Menu Consultation with Parsley's Catering Chef
- Square and round silver cake pedestal with cake serving set
- Complimentary Cake Cutting
- Table linens with choice of organza table overlay or satin table linen
- Gold Chiavari Chairs
- China, silverware and all-purpose glassware
- Filtered water and choice of Coffee or Iced tea
- Uniformed service staff and bartender(s)

Wedding Coordination Services:

- Coordinator Meeting
- Personalized Wedding day timeline
- Reception floor plan
- Correspondence with Venue Coordinator
- Rehearsal coordination
- Day of Ceremony and Reception coordination



Packages

The Package pricing listed below includes *all items and services bulleted* on the Signature Wedding Package Overview Page
And Choice of Menu from Parsley's Catering Wedding Menu.

MENU ONE	MENU TWO	MENU THREE
<p>Cocktail Selection:</p> <p>Two Passed Hors D'Oeuvres</p> <p>Dinner Selections:</p> <p>Six Hors D'Oeuvres Buffet</p>	<p>Cocktail Selections:</p> <p>Two Passed Hors D'Oeuvres Three Hors D'Oeuvres Buffet</p> <p>Dinner Selections:</p> <p>Choice of Salad Two Entrées Two Sides</p>	<p>Cocktail Selections:</p> <p>Two Passed Hors D'Oeuvres Three Hors D'Oeuvres Buffet</p> <p>Dinner Selections:</p> <p>Choice of Salad Three Entrées Three Sides</p>

*We also offer rehearsal dinners & customized menus.
For specific pricing please contact our office directly.*

Complimentary Cake Cutting

The Grand Ballroom



Maximum Capacity: 175 Seated 225 Standing

A spacious event space with window-lined walls, double French doors, brilliant chandeliers, a built-in four hundred square foot parquet dance floor and attached Stone patio. This building is extremely versatile and can be transformed for indoor Ceremonies to smaller receptions

Our Package includes complimentary décor enhancements that add a personal touch to your wedding reception.



- Round and Square Mirrors
- Silver Table Number Stands
- Glass Votive Holders (\$.50)
- Glass Centerpieces Including Various Vases, Hurricane Lamps, Lotus Bowls, Cylinders, etc.
- Centerpiece Fillers Including River Rocks and Glass Gems
- Free Standing Wooden Easel and Chalkboard
- Choice of Organza Table Overlay or Satin Table Linen
- Gold Chiavari Chairs

The Gazebo



Maximum Capacity: 350 Seated

Nestled away in a lush background of shrubs and old oak trees, The Gazebo area is an ideal location for an intimate Ceremony to be shared amongst family and friends. This area boasts southern charm with a pebble courtyard and a flagstone walkway leading to our white wooden Gazebo making it a perfect setting for your special day.



Our Ceremony Area Includes:

- White Resin Padded Chairs
- Seasonal Flowering Shrubbery to Enhance the Front of the Gazebo

The Pavilion



*Maximum Capacity for Ceremony: 200 Seated
Maximum Capacity for Reception: 100 Seated*

The Pavilion is tucked amidst lush trees and beautiful flowering shrubs offering a serene background perfect for your outdoor Cocktail Hour or Wedding Reception. The Pavilion is equipped with ceiling fans, lights, conveniently located restrooms and 15ft white curtains covering the front Pavilion entrance.



This versatile space can also be used as a contingency plan for inclement weather or as a grand entrance for your wedding party during the Ceremony

Wedding Coordination



At The Gardens, we want your wedding day to be as stress-free as possible. To us, that means helping you from the very beginning through the completion of your big day. Let our dedicated and attentive Coordinators assist you with all your planning needs and create a special day to remember!

Let's Get Started!

Upon booking your wedding at The Gardens, our Coordinator will create the following forms to help you along with the planning process:

- **Personalize Wedding Checklist**
 - *When to schedule the following:*
 - Cake Consultation
 - Coordinator Meeting
 - DJ Consultation
- **Custom Payment Schedule**



Planning Meeting:

During our meeting, we will go over the following details:

- **Ceremony Logistics and Wedding Party Placement**
 - Wedding party processional and recessional order
 - Discuss ceremony décor
- **Reception Overview**
 - Discuss reception décor
 - Select linen style and colors
- **Personalized Wedding Day Timeline to Include:**
 - Arrival / departure times
 - Order of events
 - Wedding party announcement order
- **Reception Floor Plan**
 - Devise a plan that creates adequate flow to the dinner buffet and bar area
- **Menu Consultation**
 - Discuss menu selections
 - Create a well-balanced menu with seasonal offerings

Ceremony Rehearsal Coordination

- One hour Rehearsal time
- Direct wedding party through the Ceremony logistics
- Discuss wedding overview and timeline with the wedding party and answer any questions they may have.

Day of Ceremony & Reception Coordination

- Communicate wedding details with all vendors to ensure a seamless event.
- Confirm arrival /departure times with vendors.
- Confirm music selections, wedding party announcement order and name pronunciations with the DJ.
- Ensure all details are carried out by our professional staff.



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BAR SERVICE OPTIONS

The Gardens at Kennesaw Mountain offers two beer and wine service options.

STANDARD BEER AND WINE PACKAGE	
<p><i>For your convenience, The Gardens will be happy to provide the beer and wine for your wedding. Custom Beer and Wine Offerings Available</i></p>	
INCLUDES	
<ul style="list-style-type: none"> • A selection of 3 beers (domestic, craft, light) • A selection of 2 House wines (red and white) • Beverage set up • Beer and Wine Glassware • Includes Soft Drinks 	
BEER AND WINE PROVIDED BY THE CLIENT	
<p><i>If you prefer to furnish your own beer and wine for your wedding, The Gardens will gladly accommodate you.</i></p>	
INCLUDES	
<ul style="list-style-type: none"> • Beverage set up • Beer and Wine Glassware • Includes Soft Drinks 	

*** We understand that your wedding is a special time for celebration; however, please keep in mind that our professional bartenders are responsible for monitoring your guests to avoid overindulgence. We want all of your guests to enjoy themselves, but in moderation.*

Additional Information

Parking

The Gardens at Kennesaw Mountain has parking available on site as well as directly across the street at The Kennesaw Mountain Shrine Club building. Please ensure that guests do not park on the grass or in non-designated parking spots.

Smoking

The Gardens at Kennesaw Mountain has several designated smoking areas. There is smoking allowed directly adjacent to the ballroom as well as in the courtyard of the Hunt House. Please ensure that guests do not dispose of cigarette butts inappropriately. We take great pride in our grounds area and want to ensure the beauty of our natural areas.

Outside Vendors

The Gardens requires all vendors not listed on our Preferred Vendor List to provide a current business license and liability insurance in order to perform services at our facility. This includes but not limited to the following vendors: entertainment, photography, videography, transportation, etc.

Reservation Deposit

The Gardens requires a non-refundable \$2,000 deposit to hold and reserve your wedding date. The deposit amount will be applied to your balance.

Final Payment

The remaining balance will be due with your final guest count, 2 weeks prior to your wedding date. The Gardens at Kennesaw Mountain gladly accepts all Major Credit Cards. All checks must be made payable to "**Parsley's Catering**". *Any charges made over the initial \$2,000 deposit on any credit card will be subjected to a 3% (three percent) service charge.*

Security Deposit

A refundable security in the amount of \$500 is due 1 month prior to your wedding date. The security deposit will be used in the event of incidentals and or damages done to The Gardens during your wedding. If there are no damages, the \$500 security deposit will be refunded 2 weeks after your wedding.

Frequently Asked Questions

Can I use an outside caterer?

Unfortunately, we do not allow outside caterers unless there is a dietary restriction or an ethnic cuisine that we are unable to accommodate. In these circumstances, we will allow an outside caterer but they will need to meet certain requirements and be approved by The Gardens.

What is the time allotment for The Gardens wedding package?

Our wedding package includes 6 ½ hours of usage. Within the 6 ½ hours includes your arrival and departure time to The Gardens.

What time can I have access to the facility to set up?

You will be allowed access to the facility 2 hours prior to the start of your event to set up decorations.

What items are allowed during the Bride and Groom departure?

The Gardens allows birdseed, bubbles or live flower petals to be used during the departure. However, if you would like to use sparklers, an additional fee is required.

Do you offer a menu tasting?

The Gardens holds (2) Open Houses a year (Winter/Summer). During our Open House, Parsley's Catering provides complimentary menu samples to you and up to (4) guests. If you would like to schedule a personal menu tasting, arrangements can be made with a Gardens representative.

Can I customize my menu?

Yes, our Executive chef will be happy to meet with you to create a customized menu.

Is gratuity included in the package?

We do not include gratuities or service charges in our packages. We leave all gratuities to your discretion.

Is there a rain plan for my outside Ceremony?

Yes, our contingency plan during inclement weather is to relocate your Ceremony under our covered Pavilion area.

Can I have animals participate or be present at my wedding?

We do not allow animals on the facility grounds as a safety measure to you and your guests as well as our staff.

We are looking forward to working with you!

Please contact us if you have additional questions and if you would like to schedule a tour!

Tour Availability

As we are a full service catering and special events facility, our tour availability varies each week and by **appointment only**.

Office Hours

Monday – Friday (9:00am – 5:00pm)

Saturday by Appointment

Contact Information

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